

CITY OF GILLETT COMMON COUNCIL  
NOTICE OF REGULAR MEETING  
**THURSDAY, APRIL 1, 2010 6:00 PM**

Mayor Lietz called the meeting to order at 6 pm with the Pledge of Allegiance. Present were Mayor Tom Lietz, Alderpersons Dennis Hornik, Barb Smith, Nanette Mohr, Jeff Warrichaiet, Jordan Rank and Irene Drake, Clerk/Treasurer Marcie Schuettpezel, Deputy Clerk Leone Christensen, Department Heads Ron Anderson and Tim Christensen, Fire Chief Tom Wolfgram and Police Chief Gary Pemrich. Also present were Jay Conley, Terry Nelson, Rick Raatz, Kurt Darrow, Kevin Smith, Robert Schroeder, Kaye Lietz, Brandon Miller, Sarah Nunn, Lois Riemer, Evelyn Radewyn and Patrick Baird for the press. Roll was taken and Council informed that the Open Meeting Law had been complied with.

*Motion by Mohr, second by Warrichaiet to approve minutes of the March 4, 2010 meeting. Motion Carried.*

Jay Conley addressed Council as a candidate for Oconto County Circuit Court Branch #2 Judge.

**CDA Report** – Alderperson Mohr: Developing a financial options plan for the retention/creation of business.

**Library Report** – Alderperson Smith: Written report provided.

**Tourism & Marketing Commission Report** – Brandon Miller: Plans continue for the “Every Thursday Market” farmers/flea market, with the slogan, “If you can sell it, you can bring it.”

Financial Report through March 31, 2010 was given by Alderperson Smith. *Motion by Rank, second by Warrichaiet to approve financial report as presented. Roll Call Vote. Motion Carried.*

**Police Department Report** - Chief Pemrich: Written report provided. New squad is in use.

**Fire Department Report** – Chief Wolfgram: 1 call at KI for an outside electrical short. 4 local departments participated in a training burn at the Aaron Brown residence.

**Health, Protection and License Committee Report** - Alderperson Warrichaiet: Building Inspector has issued 3 permits for March. Attorney Schmid explained the need to update Ordinance 14-5(e) and 14-17. *Motion by Hornik, second by Drake to approve Ordinance 14-5(e). Motion Carried. Motion by Hornik, second by Rank to approve Ordinance 14-17. Motion Carried.* Laura Ann Beyer has applied for an operator's license. She has not yet completed the necessary class. *Motion by Drake, second by Mohr to approve the operator's license contingent upon Laura Ann Beyer completing the necessary class. Motion Carried.*

**Board of Public Works Committee Report** - Alderperson Hornik: The DOT is mandating new regulations for traffic signs. Cost to upgrade 27 signs is \$1348.92 from Econo Signs LLC. *Motion by Drake, second by Warrichaiet to approve payment to Econo Signs LLC for \$1,348.92. Roll Call Vote. Motion Carried.* Victory Olympics will be held Thursday May 20, 2010 with a rain date of May 21. *Motion by Mohr, second by Warrichaiet to close Park and Washington Streets. Motion Carried.* ATV Club has 3 events scheduled for this summer: June 5/6, July 16-18, and Aug 7/8. They are requesting the closing of the 2 north lanes of Park Street from Ansorge Drive to Klaus Lake Road, leaving the 2 south lanes open. *Motion by Smith, second by Drake to approve closing of 2 north lanes of Park Street from Ansorge Drive to Klaus Lake Road for the mentioned dates. Motion Carried.* FFA Auction is April 16-18. They have requested the closing of E Park Street from April 16 at 6 pm until April 18 at 9 pm. *Motion by Mohr, second by Warrichaiet to approve closing of E Park Street from April 16 to April 18. Motion Carried.* At the joint meeting of the City and Town of Gillett, the spring and fall cleanup dates were set for May 15 and Oct 16. *Motion by Smith, second by Mohr to approve dates for spring and fall cleanup. Motion Carried.* Department Head Christensen notified Council the City is the recipient of a \$27,000 energy grant to assist in replacement of lighting in all city owned buildings. Preliminary work has been done and we are waiting for the contract.

**Utility Committee Report** - Alderperson Mohr: The utility pole next to the reservoir needed to be re-located. Cost is \$8,817.89. *Motion by Drake, second by Smith to approve \$8,817.89 to WE Energies for re-location of utility pole. Roll Call Vote. Motion Carried.* The public hearing for the WWTP was held March 22. There were no additional comments made to modify the plan. *Motion by Warrichaiet, second by Rank to approve submittal of WWTP Facility Plan to the DNR. Motion Carried.* Contract from RVT at a cost of \$2,790 for soil borings was reviewed. *Motion by Warrichaiet, second by Drake to approve contract with RVT for \$2,790. Roll Call Vote. Motion Carried.* Well #2 rehab showed repairs that needed to be made for a total of \$19,365. *Motion by Warrichaiet, second by Rank to approve well #2 repairs to Water Well Solutions for \$19,365. Roll Call Vote. Motion Carried.* Quote from Olsen Electric for \$13,400 for VFD pumps was reviewed. *Motion by Smith, second by Warrichaiet to approve Olsen Electric for \$13,400. Roll Call Vote.*

*Motion Carried.* PRV Valve needs to be replaced at well #3. *Motion by Smith, second by Warrichaiet to approve \$2,060. Roll Call Vote. Motion Carried.* Water tower contract with Utility Services was reviewed. The painting of a tiger logo would be \$20,000 per logo. Original contract amount is \$149,115. *Motion by Hornik, second by Warrichaiet to approve the original contract for \$149,115 without a tiger logo. Roll Call Vote. Motion Carried.* Reservoir project is going well. Concrete will be poured this week for the floor and walls will be set next week. Currently we are looking at a 4 day extension due to needing to re-locate the utility pole.

**Finance and Personnel Committee Report** - Alderperson Smith: An updated Oconto County Library agreement was received. *Motion by Mohr, second by Drake to approve signing the new agreement. Motion Carried.* Clerk's office and Utility Department have investigated new software called Civic Systems. Costs will be split between the 2 departments proportionate to usage of modules. *Motion by Mohr, second by Drake to purchase Civic Systems software NTE \$23,000 plus yearly maintenance and travel expenses. Roll Call Vote. Motion Carried.* *Motion by Warrichaiet, second by Drake to purchase server and equipment from Cyberworks NTE \$7,000. Roll Call Vote. Motion Carried.* *Motion by Rank, second by Mohr to approve purchase of 4 drawer fireproof filing cabinet NTE \$1,500. Roll Call Vote. Motion Carried.*

**Park and Cemetery Committee Report** – Alderperson Rank: Chapter 9 ordinance has been updated to include Mausoleum wording. *Motion by Mohr, second by Smith to approve Ordinance 9-5(d) with the change of word crypt to space. Motion Carried.* Ordinance A41 Fee Schedule Section 41-3 Cemetery has been updated to include Mausoleum pricing. *Motion by Mohr, second by Drake to approve Ordinance A41 Fee Schedule 41-3(F). Roll Call Vote. Motion Carried.* A bid was received from Grunewald for mulch for \$1,450 delivered. *Motion by Smith, second by Mohr to accept bid from Grunewald NTE \$1,450 delivered. Roll Call Vote. Motion Carried.* A permanent ATV route for temporary street closings around the park is proposed to use the sidewalk on the east side of McKenzie Ave from Railroad Street to Washington Street with the ATV club being notified to mark the temporary trail. *Motion by Smith, second by Warrichaiet to make the permanent ATV route for temporary road closings as stated. Motion Carried.* The Orby Jones family has decided not to sign the agreement to allow alcohol at the OBJ Family Complex. The family has seen the campaign platform of the new candidates and are upset they would make this issue one of their items since it was already being discussed.

**Planning Committee Report** - Alderperson Drake: The city has been granted a \$100,000 Brownfield Grant to be used with the Econ-o-Wash property. We did not receive any monies for the Washington Street bridge project from Steve Kagen's office.

**Attorneys Report** - Attorney Timothy Schmid: Items will be discussed in closed session.

**Mayor's Report** - Mayor Tom Lietz: Mayor's Youth Authority is looking forward to their reward for assisting with the Census campaign. Mayor and clerk met with school superintendent Mr. Jonjak. The school and city are separate units that need to work together. Mayor met with a rep from Steve Kagen's office. Suggestions were given to make awards of stimulus monies more fair and equal. St. Norbert College has done a study about fonts and the amount of ink used. The college figures they will have a \$10,000 savings in ink costs by using Century Gothic font. Request by the Mayor to all city departments to change and use Century Gothic.

**Clerk/Treasurer's Report** – Marcie Schuettpelez: Clerk needs to be a Special Registration Deputy for April 6 election. *Motion by Drake, second by Mohr to approve Marcie Schuettpelez as Special Registration Deputy for April 6 election. Motion Carried.* A update was provided on the Census participation. The National average is 52% with Wisconsin at 62%. The state of Wisconsin has 5 cities in the top 50 cities to respond. Oconto County participation is 66% with the City of Gillett at 65%. Overall the Census 2010 count is down 20% from the 2000 count at this time.

There was no other business.

*Motion by Drake, second by Mohr to adjourn into closed session at 7:08 pm under WI §19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to discuss access agreement, and WI §19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved to include the Mayor, Clerk, Deputy Clerk, Attorney and Chris Wold. Motion Carried.*

Council did not reconvene.

Respectfully submitted: Marcie Schuettpelz, Clerk/Treasurer